

TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
8:00 AM, Wednesday, November 11, 2015

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Jerry Wiessinger, Barb Long, Jill Reese, and Bill Lindroth. Keith Johnson absent.

LIBRARY STAFF: Lore Ponshock

Meeting called to order by President Jeanne Osgood at 8:02 a.m.

CERTIFY POSTINGS: Agenda faxed on November 3rd to Rome Town Hall at 4:29 p.m., US Bank at 4:30 p.m., Nekoosa-Port Edwards State Bank at 4:31 p.m., and Pritzl's Trading Post at 4:31 p.m.; posted on the Library webpage at 4:47 p.m. and posted at the Library at 4:31 p.m.

APPROVAL OF MINUTES: Motioned to approve the minutes from the October 14th meeting made by Lindroth/Wiessinger. Motion approved unanimously. Motioned to approve the minutes from the October 28th meeting made by Lindroth/Wiessinger. Motion approved unanimously.

BILL APPROVAL: Wiessinger/Lindroth motioned to approve the bills from October. Motion approved unanimously.

CORRESPONDENCE: Library has passed fire inspection.

REPORTS:

Foundation Report: No report at this time.

Friends of the Library Report: Christmas social tentatively set for December 12th.

Town of Rome Report: Wiessinger reported a new server was purchased. Budget meeting will be Nov. 19th at 6 p.m. Discussions to remodel town hall, police, and fire station are ongoing.

Library Director's Report: In addition to a written report, Ponshock reported barcoding is moving along thanks to many volunteer hours. MyPC software will go live Jan. 11th to help manage time on the library PC's. Discussed exploring additional employee education and hours.

Wiessinger/Lindroth motioned to approve carryover of library director's vacation hours. Motion approved unanimously.

Long/Hyland motioned to approve reports. Motion approved unanimously.

BUDGET 2015: Lindroth/Hyland motioned to approve the budget. Motion approved unanimously.

BUDGET 2016: Long/Lindroth motioned to approve the budget. Motion approved unanimously.

LETTER FROM FRIENDS/BOARD: Corrections were made to letter by Osgood. It will be sent to donor list this week

BUILDING COMMITTEE REPORT: Building committee met Wednesday Oct. 21st. List of architectural and design/build firms was compiled for RFP submission. Ponshock sent out packets and has met with a few interested parties. Interview questions will be discussed at next meeting scheduled for Wednesday Nov. 18th at 9 AM at NPESB.

BOARD VACANCY: Jill Reese's term will expire at the end of the year. She will submit a reappointment request to the town board. Evaluation forms will be filled out and collected by Ponshock then submitted to town board.

NEXT MEETING: The next monthly meeting will be Dec 9th, 2015 at 8:00 a.m. Items for agenda include:

ADJOURNMENT: The motion to adjourn at 8:40 a.m. by Lindroth/Long. Motion approved unanimously.

Respectfully submitted,

Jill Reese, Secretary