

**TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
5:00 PM, WEDNESDAY, JANUARY 9, 2013**

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Elaine Momsen, Bill Lindroth, Jerry Wiessinger, and Jill Reese. Keith Johnson was excused.

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

Meeting called to order by President Jeanne Osgood at 5:02 p.m.

CERTIFY POSTINGS: Agenda faxed on January 2 to Rome Town Hall at 10:19 a.m., US Bank at 10:19 a.m., Nekoosa-Port Edwards Bank at 10:20 a.m., Pritzl's Trading Post at 10:21 a.m., emailed to The Daily Tribune at 10:18 a.m. and posted at the Library at 10:25 a.m.

INTRODUCTION OF JILL REESE: Reese is the new Library Board member approved by the Town of Rome Board.

APPROVAL OF DECEMBER MINUTES: Wiessinger motioned to approve the minutes from the December 12th meeting. Momsen seconded the motion. Motion approved unanimously.

BILL APPROVAL: Momsen motioned to approve the bills from December 18 and 21; and January 3 and 9. Wiessinger seconded. Motion approved unanimously.

BUDGET REVIEW AND APPROVAL: Wiessinger motioned to approve the budget through December. Momsen seconded the motion. Motion approved unanimously.

REPORTS:

Foundation Report: Lindroth reported that he had met with Jay Grode, Foundation Treasurer. Grode had received a letter from Randy Legee, a furniture vendor, concerning furniture for the future addition. Lindroth is willing to meet with Charles and Joann Lester after they return from Florida concerning the Capital Campaign. Barb Pavloski has offered to meet with Celse Berard from the Riverview Foundation concerning a donation.

Friends Report: Gary Schoenborn emailed that the next meeting of the Friends is on Friday, January 11, 2013 at 8:30 a.m. in the Library.

Library Director's Report: In addition to a written report, Ponshock noted that with the upgrade to BadgerNet, the email program will need to be changed. Ponshock is checking into possible vendors and will meet with someone from Solarus. Data was shared on increases in library visits from 2009 through 2012. Ponshock is working to adapt the website for NYAT. Five performers for the summer library program have been

contracted. Jan Hatton is writing a grant to help pay for a class she is taking. All staff will be taking classes.

Town of Rome Report: J. Wiessinger reported that Health Insurance has been changed to higher deductibles. The Town Board eliminated a \$50 fee when combining parcels. A line item budget was approved.

Momsen motioned to approve the reports and Lindroth seconded. Motion approved.

BROADBAND/BADGER NET UPDATE: The tentative install date is Wednesday, January 23. The library will be closed during the installation.

LIBRARY PART TIME STAFF EMPLOYEE BENEFITS: Wiessinger answered questions pertaining to part time health benefits. At this time Bailey works 29 hrs/week. One hour short of being eligible for part time health benefits. The Library Board would need to approve an increase of hours and benefits. This item will be revisited in the Fall of 2013 for the 2014 budget.

BUDGET FOR 2013: There will be a line item adjustment for the Incurage Grant.

LIBRARY/LIBRARIAN GOALS FOR 2013: Goals need to be updated. Board members will write goals at the February meeting.

CAPITAL CAMPAIGN COMMITTEE UPDATE: Incurage donations and pledges have reached \$195,000 as of January 7. The Library is featured in a TV program, "Are you In?", produced by Incurage. The program airs on River Cities Public Access Channel 3 on Solarus and can be found online.

NEXT MEETING: The next monthly meeting will be Wednesday, February 13, 2013 at 5:00 p.m. Agenda items: Badger Net update, Budget, Capital Campaign, Library Goals for 2013

ADJOURNMENT: The meeting was adjourned at 6:03 p.m. Motion by Momsen. Seconded by Lindroth. The motion was approved unanimously.

Respectfully submitted,
Pam Hyland
Secretary