

**TOWN OF ROME  
LIBRARY BOARD MEETING MINUTES  
LESTER PUBLIC LIBRARY  
1157 ROME CENTER DRIVE  
5:00 PM, WEDNESDAY, AUGUST 14, 2013**

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Elaine Momsen, Jerry Wiessinger, Jill Reese, and Bill Lindroth. Keith Johnson was excused.

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

FOUNDATION REPRESENTATIVES: None

Meeting called to order by President Jeanne Osgood at 5:02 p.m.

CERTIFY POSTINGS: Agenda faxed on August 7 to Rome Town Hall at 3:31 p.m., US Bank at 3:32 p.m., Nekoosa-Port Edwards Bank at 3:32 p.m., Pritzl's Trading Post at 3:33 p.m., emailed to The Daily Tribune at 3:32 p.m. and posted at the Library at 3:30 p.m.

APPROVAL OF MINUTES: Lindroth motioned to approve the minutes from the July meeting. Wiessinger seconded the motion. Motion approved unanimously.

BILL APPROVAL: Momsen motioned to approve the bills from July 18 and 22 and August 1. Reese seconded. Motion approved unanimously.

CORRESPONDENCE: A Thank You note was sent to Ron Fregien for his 3'x5' U.S. flag donation.

REPORTS:

Foundation Report: An email was received from Bobbi Foster. Darlene Lambert is moving, so a new member will be appointed at the next meeting. A Capital Campaign Committee report was requested. (The CCC has not met this summer because members are busy with fundraising events.)

Friends of the Library Report: Lindroth reported that the all the profits from the Camelot Frolics Brat Fry will go to the Friends for the library expansion fund. Volunteers will be treated to a sandwich and beverage. \$750.00, plus \$66 from Bill Kappel, was donated to the expansion fund due to hours worked by volunteers at the State Trapshooter's event.

Library Director's Report: In addition to a written report, Ponshock reported a meeting with the System Director is set for next Tuesday, August 20.

A letter was received promoting a Rome Community Picnic in the future. Ponshock and Jan Hatton will attend the WLA (Wisconsin Library Association) Conference October 23-25.

A motion was made by Lindroth to approve authorization of lawn and snow removal service to Bob Webster. Wiessinger seconded. Motion approved unanimously.

Town of Rome Report: J. Wiessinger reported a new building inspector has not been hired but it is on the agenda for the next meeting. A resident survey is posted on the town webpage and Town Hall for input on the next budget. A temporary bartender license was approved for a \$5.00 fee. One license per person is available per year. The budget process will start in two weeks.

Momsen motioned to approve the reports and Reese seconded. Motion approved unanimously.

2013 BUDGET: Lindroth motioned to approve the budget report through July. Momsen seconded the motion. Motion approved unanimously.

PART TIME INSURANCE BENEFITS FOR PERMANT PART TIME EMPLOYEES: The cost for Marilyn Bailey would be \$5,031. After discussion, item tabled until next month.

BUDGET 2014: Preliminary discussion. Further action tabled until next month.

DISASTER PLAN: Ponshock has researched Duraclean. K-Tech was also suggested for clean up.

CAPITAL CAMPAIGN REPORT: No meeting.

MIKE MORAN APPRAISER: Thirty-five items were appraised and two houses were booked. A couple hundred dollars was made. Moran will be booked for the Farmer's Market again next year.

CAMELOT BRAT FRY/ Aug. 17: Discussed in Friend's report.

INCOURAGE 1:1 DISCUSSION: Keith Johnson will continue to find out more information. Gus Mancuso shared with Johnson that a price structure needs to be developed.

NEXT MEETING: The next monthly meeting will be Wednesday, September 11, 2013 at 5:00 p.m. Agenda items: In courage 1:1; Disaster Plan, Capital Campaign update

ADJOURNMENT: The meeting was adjourned at 6:02 p.m. Motion by Wiessinger. Second by Momsen. The motion was approved unanimously.

Respectfully submitted,  
Pam Hyland  
Secretary