

TOWN OF ROME  
LIBRARY BOARD MEETING MINUTES  
LESTER PUBLIC LIBRARY  
1157 ROME CENTER DRIVE  
5:15 PM, Wednesday, February 11, 2015

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Jerry Wiessinger ,Jill Reese, Bill Lindroth, Keith Johnson and Barb Long.

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

Meeting called to order by President Jeanne Osgood at 5:22 p.m.

CERTIFY POSTINGS: Agenda faxed on February 3 to Rome Town Hall at 9:07 a.m., US Bank at 9:07 a.m., Nekoosa-Port Edwards Bank at 9:08 a.m., and Pritzl's Trading Post at 9:09 a.m.; emailed to The Daily Tribune at 9:02 a.m. and posted at the Library at 4:07 a.m.

APPROVAL OF MINUTES: Motioned to approve the minutes from the January meeting made by Wiessinger/Lindroth. Motion approved unanimously.

BILL APPROVAL: Lindroth/Wiessinger motioned to approve the bills from January. Motion approved unanimously.

CORRESPONDENCE: A letter was received from the Wisconsin Library Association Foundation informing us that the duck stamp collection donated by Bill Lindroth was sold at auction for \$100. An email received from the library system is asking if we want them to do the request for adjacent county reimbursement. A thank-you was sent to the Nekoosa High School student and his teacher Mr. Beek for his excellent work at the library to complete his community service hours for civics class.

REPORTS:

Foundation Report: No report.

Friends of the Library Report: Two CD's will be coming due in the end of February. Wiessinger will follow up with Nekoosa-Port Edwards State Bank to ask about rates to invest or rollover funds for another year. Osgood will check with Incourage about rates and details involved in continuing or ending their handling of campaign funds.

Town of Rome Report: Wiessinger reported that Officer Smallwood resigned to go to Wood County. Officer Jason Wilson, who previously worked for the Town of Rome, is back to take his place. The Town approved a purchase of software to make updating the website easier. They are reviewing cost of building repairs and remodeling. Three Music in the Park events are scheduled this summer that will incorporate Discover Rome programs at intermissions.

Library Director's Report: In addition to a written report, Ponshock reported changes to the installation of the burglar alarm. The cost increased due to the lack of one more needed analog phone line. The problem was solved by changing to a cell phone signal.

Lindroth/Johnson motioned to accept the reports. Approval was unanimous.

BUDGET 2014: Ponshock would like to move 2014 carryover funds and distribute to various accounts throughout the 2015 budget. Lindroth/Wiessinger motioned to approve the budget through December 2014. Motion approved unanimously.

BUDGET 2015: Previously approved.

WATER SOFTENER: Ponshock is going to have the water tested before we make any decisions on repairs. Until then, it will be bypassed to prevent leaking during regeneration.

2014 DPI ANNUAL REPORT: Johnson/Lindroth made the motion to approve the report. Motion approved unanimously.

2015 GOALS: 2014 goals were reviewed and changes were made concerning the HeadStart outreach program, the dates listed for the expansion project, digital resource usage, and library technician workspace. Lindroth/Johnson motioned to approve goals with changes. Motion approved unanimously.

DIRECTOR'S EVALUATION: Lindroth volunteered to work with Osgood on the director's evaluation scheduled for February 23<sup>rd</sup>. Board members were reminded to submit their input.

1:1 INCOURAGE: Johnson has a meeting scheduled and will have more information at the next meeting.

BUILDING EXPANSION: Lindroth and Wiessinger had a meeting with Robb Sigler to discuss deed restriction. They reported he would prefer the location of the library stay at the current location, but won't stand in the way if it is decided by the Town that it is better to move to a new location.

NEXT MEETING: The next monthly meeting will be March 11, 2015 at 5:15 p.m. Items for agenda include: Adjacent county reimbursement,

ADJOURNMENT: The meeting was adjourned at 6:47 p.m. Lindroth, motion. Long, second. Motion approved unanimously.

Respectfully submitted,

Jill Reese, Secretary