

TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
8:30 AM, Wednesday, April 13, 2016

BOARD ATTENDEES: Jeanne Osgood, Jerry Wiessinger, Barb Long, Bill Lindroth, Pam Hyland, Kristin Daliege, and Jill Reese.

LIBRARY STAFF: Lore Ponshock

Meeting called to order by President Jeanne Osgood at 8:35 a.m.

CERTIFY POSTINGS: Agenda faxed on April 6th to Rome Town Hall at 2:19 p.m., Nekoosa-Port Edwards State Bank at 2:17 p.m., and Pritzl's Trading Post at 2:18 p.m.; emailed to Tribune at 2:25 p.m., posted on the Library webpage at 2:25 p.m. and posted at the Library at 2:25 p.m.

APPROVAL OF MINUTES: Motion to approve the minutes from the March 16th meeting made by Lindroth/Long. Motion approved unanimously.

BILL APPROVAL: Motion to approve the March and April bills made by Long/Lindroth. Motion approved unanimously.

BUILDING COMMITTEE REPORT: Motion to approve the proposed footprint of the addition made by Wiessinger/Lindroth. Motion approved unanimously. Motion to allow volunteers to take down select trees to prepare for building project made by Long/Wiessinger. Motion approved unanimously.

CORRESPONDENCE: A thank-you was sent to Bob Atkinson and the Nekoosa High School baseball team for the donation of an Easter lily. Notification was received that septic tanks need to be pumped this year before October. It was agreed to wait until just before deadline to schedule this, in case changes are needed due to building project. Information was received on the Town of Rome Planning Commission meeting on April 21st at 5:00 p.m.

REPORTS:

Foundation Report: No report at this time.

Friends of the Library Report: N.Y.A.T. is being planned. Annual meeting is on May 20th.

Town of Rome Report: Town clerk Terri Anderson is retiring. The town attorney Nick Flannigan will be taking over some of those duties.

Library Director's Report: In addition to a written report Ponshock reported our library assistant should have been eligible for retirement benefits dating back to hire date in July 2015. This will be addressed at the Town board meeting.

Motion to approve reports made by Long/Wiessinger. Motion approved unanimously.

BUDGET 2016: Motion to approve the 2016 budget by Wiessinger/Hyland. Motion approved unanimously.

SOLARUS PHONE SYSTEM: If necessary, the existing phone contract will be extended to get through the building phase. Motion to use building funds to upgrade phone system made by Wiessinger/Lindroth. Motion approved unanimously.

MEETING ROOM POLICY: Lindroth and Long volunteered to put together a meeting room policy.

BIRD CITY – MIGRATORY BIRD DAY MAY 14: Numerous events planned at the library for the Bird City Wisconsin event on May 14th from 9 a.m. until 2 p.m. Open house style planned for the free plant exchange and live cam eagle nest. Scheduled presentations will include monarch butterfly, bird photography, and children's activities. Rome Tourism Bureau has pledged to donate \$100 toward bird related books. We are seeing good volunteer participation!

TIME OF MEETING CHANGE REQUEST: Board meetings will be changed to Fridays for the summer. For now, we will decide at each meeting which day will work best for the next meeting.

GOALS FOR 2016: Existing goals will be carried over.

NEXT MEETING: The next meeting set for Friday, May 6th, 2016 at 8:00 a.m. Items for agenda include:

ADJOURNMENT: The motion to adjourn at 9:29 a.m. by Long/Wiessinger. Motion approved unanimously.

Respectfully submitted,

Jill Reese, Secretary