

**TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
5:00 PM, WEDNESDAY, APRIL 10, 2013**

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Elaine Momsen, Jerry Wiessinger, Keith Johnson and Jill Reese. Absent: Bill Lindroth

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

Meeting called to order by President Jeanne Osgood at 5:06 p.m.

CERTIFY POSTINGS: Agenda faxed on April 3 to Rome Town Hall at 12:03 p.m., US Bank at 12:03 p.m., Nekoosa-Port Edwards Bank at 12:04 p.m., Pritzl's Trading Post at 12:05 p.m., emailed to The Daily Tribune at 12:01 p.m. and posted at the Library at 1:00 p.m.

APPROVAL OF MINUTES: Wiessinger motioned to approve the minutes from the March meeting as corrected. Reese seconded the motion. Motion approved unanimously.

BILL APPROVAL: Momsen motioned to approve the bills from March 15, 18 and 28. Johnson seconded. Motion approved unanimously.

REPORTS:

Foundation Report: The Foundation's next meeting is Monday, April 15.

Friends of the Library Report: Gary Schoenborn emailed the Friends' report to Ponshock. Planning for NYAT is coming along well. Fliers and posters are printed and put up throughout the area. Raffle tickets are printed and are available for sale. NYAT's next meeting is April 21. The next FOL meeting is April 19 at 8:30 a.m. at the Library.

Library Director's Report: In addition to a written report, Ponshock noted that the reimbursement for library service to Wood County residents without local library services for 2014 is \$3,367.00. Ponshock shared the mileage report with reimbursement through Amazon.com rewards. The commercial vacuum received its regular servicing. The new receipt printer has been purchased through SCLS.

Town of Rome Report: J. Wiessinger reported that the Town Board approved the use of Dyracuse Mound for a Bikers' group August 24-28. Proceeds will go to Bikers for the Burn Camp. There may be a possibility for a library fundraiser. Taste of Rome has been cancelled. The Rome Connection plans to donate some of the funds to the Library expansion project. The Annual Meeting is April 16 at 6:00 p.m. at the Town Hall. Brush pick up has been delayed because of the weather.

Johnson motioned to approve the reports and Momsen seconded. Motion approved unanimously.

TECHNOLOGY UPDATE: Ponshock noted Enterprise WiFi has been installed with some of the old hardware left intact. Two of the laptops have been reconfigured with one for staff and one public.

2013 BUDGET: Wiessinger motioned to approve the budget through March. Reese seconded the motion. Motion approved unanimously.

INTERNET USE POLICY: Wiessinger made a motion to approve the new Internet Use Policy as presented. Johnson seconded. Motion approved unanimously.

DISASTER PLANNING: Ponshock is creating a disaster plan through the online course. Ponshock will contact local officials for help with the plan.

CAPITAL CAMPAIGN COMMITTEE UPDATE: The committee met last week to confirm events for the coming year. Plum Creek is donating a \$6,000 grant to the expansion fund. NYAT is May 25.

NEXT MEETING: The next monthly meeting will be Wednesday, May 8, 2013 at 5:00 p.m. Agenda items Capital Campaign, Disaster Plan.

ADJOURNMENT: The meeting was adjourned at 5:47 p.m. Motion by Wiessinger. Seconded by Momsen. The motion was approved unanimously.

Respectfully submitted,
Pam Hyland
Secretary