

**TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
7:00 PM, WEDNESDAY, DECEMBER 11, 2013**

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Elaine Momsen, Jerry Wiessinger, and Bill Lindroth. Jill Reese and Keith Johnson were excused.

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

FOUNDATION REPRESENTATIVES: None

Meeting called to order by President Jeanne Osgood at 7:25 p.m.

CERTIFY POSTINGS: Agenda faxed on December 3 to Rome Town Hall at 11:49 a.m., US Bank at 11:49 a.m., Nekoosa-Port Edwards Bank at 11:50 a.m., Pritzl's Trading Post at 11:51 a.m., emailed to The Daily Tribune at 11:49 a.m. and posted at the Library at 11:50 a.m.

APPROVAL OF MINUTES: Lindroth motioned to approve the minutes from the November 13th meeting. Wiessinger seconded the motion. Motion approved unanimously.

BILL APPROVAL: Momsen motioned to approve the bills from November 19, 22 and December 4. Lindroth seconded. Motion approved unanimously.

STAFF APPRECIATION REPORT: Thank you notes from the staff were passed around and read by board members. The breakfast was enjoyed by all.

CORRESPONDENCE: A book entitled, The Christmas City Express, was donated by the Lake Superior Railroad Museum to all Lester Libraries

REPORTS:

Foundation Report: An email was received from Bobbi Foster. The Foundation Board met on Monday, December 9. When the CCC can give the Foundation the amount spent on the mailing for the fundraising appeal letter, action will be considered. The Foundation voted to support NYAT in the amount of \$300. The Board noted no fundraising activities will be initiated while the Capital Campaign is in progress.

Friends of the Library Report: Lindroth noted the Friend's Christmas Social will be held this Saturday, December 14.

Library Director's Report: In addition to a written report, Ponshock reported the movie licensing will not be renewed on the online data base due to lack of interest. Online back up services are being investigated. Batteries were replaced on the Security System. The amount of "Welcome" letters will be cut back due to duplicates.

Town of Rome Report: J. Wiessinger reported the tax levy will not be increasing. The Board voted to stay with Security Health for employees with a 6.7% increase in cost.

2013 BUDGET: Lindroth motioned to ask Wiessinger and Ponschock to adjust 2013 line items into balance. Momsen seconded the motion. Motion approved unanimously.

BUDGET 2014: Wiessinger will carry the message to the Town Board that \$935 is needed to cover health insurance.

POSTING FOR BOARD POSITIONS: Lindroth and Osgood applied for the library board positions for 2014-2016 and will be interviewed at the December 26th meeting.

DISASTER PLAN: On hold.

CAPITAL CAMPAIGN REPORT: Osgood shared the Incourage figures. A total of 202,370 was pledged or donated by December 5. \$14,485 has been received since the mailing on November 10.

INCOURAGE 1:1: No report.

NEXT MEETING: The next monthly meeting will be Wednesday, January 8, 2013 at 5:00 p.m. Agenda items: Officers, Performance Review date, CCC, 2014 budget

ADJOURNMENT: The meeting was adjourned at 8:15 p.m. Motion by Lindroth. Second by Momsen. The motion was approved unanimously.

Respectfully submitted,
Pam Hyland
Secretary