

TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
5:15 PM, Wednesday, October 8, 2014

BOARD ATTENDEES: Jeanne Osgood, Elaine Momsen, Pam Hyland, Jerry Wiessinger, Jill Reese and Bill Lindroth. Keith Johnson was excused.

LIBRARY STAFF: Lore Ponshock, Marilyn Bailey

Meeting called to order by President Jeanne Osgood at 5:15 p.m.

CERTIFY POSTINGS: Agenda faxed on October 3 to Rome Town Hall at 9:29 a.m., US Bank at 9:30 a.m., Nekoosa-Port Edwards Bank at 9:31 a.m., and Pritzl's Trading Post at 9:32 a.m.; emailed to The Daily Tribune on October 2 at 1:45 p.m. and posted at the Library at 1:45 p.m.

APPROVAL OF MINUTES: Lindroth motioned to approve the minutes from the September meeting. Wiessinger seconded the motion. Motion approved unanimously.

GUEST: Gayle Mack, Assoc. AIA, Project Manager, General Engineering Company (GEO) was introduced. Mack presented her resume of previous library experience.

BILL APPROVAL: Lindroth motioned to approve the bills from September and October 5. Reese seconded. Motion approved unanimously.

CORRESPONDENCE: Ponshock received thank you notes for book recommendations and interlibrary loans. The Town of Rome Comprehensive Plan Update information was received. The Mead-Witter Grant for \$2,500 was received. Information was received on TEI Landmark Audio Books lease program.

REPORTS:

Foundation Report: No report.

Friends of the Library Report: Lindroth reported that the Friend's Board is meeting on Friday.

Town of Rome Report: Wiessinger reported that the Town Board has weekly meetings on 2015 budget. Approvals were given for Solarus telephone and plow truck repair. Ordinances are being updated to state standards. A separate website will be added specifically for Rome tourism. The Community Development Authority is active. Foreclosure properties are up from last year and will be available at the Sheriff's sale.

Library Director's Report: In addition to a written report, Ponshock reported that people are dropping off and sending in donations since the mailing went out. The proposal for the Mead-Witter Grant has been mailed in. Grant monies can be carried over to the next year.

Momsen motioned to accept the reports and Lindroth seconded the motion. Approval was unanimous.

BUDGET 2014: Wiessinger motioned to approve the budget through September. Lindroth seconded the motion. Motion approved unanimously.

1:1 INCOURAGE; Keith Johnson was not in attendance for update.

CAPITAL CAMPAIGN COMMITTEE UPDATE: The Mystery Dinner was a success, raising almost \$3,000. The annual fundraising letters went out. Lots of volunteers made the process go fast.

FORMING A BUILDING COMMITTEE: On hold.

REVIEW AND UPDATE LIBRARY STAFF JOB DESCRIPTIONS: Momsen made motion to approve Library Staff Job Descriptions as presented. Lindroth second. Motion approved unanimously.

MOVE TO CLOSED SESSION: Lindroth motioned to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats: "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wiessinger seconded. Motion approved unanimously.

RESUME TO OPEN SESSION: Lindroth motioned to come out of closed session. Reese seconded. Motion approved unanimously.

2015 BUDGET: Wiessinger motioned to approve the 2015 Budget as presented. Reese seconded. Motion passed unanimously.

NEXT MEETING: The next monthly meeting will be November 12, 2014 at 5:15 p.m. Momsen will be absent. Items for agenda-building committee, budget.

ADJOURNMENT: The meeting was adjourned at 6:30 p.m. Wiessinger, motion. Momsen second. Motion approved unanimously.

Respectfully submitted,

Pam Hyland, Secretary