

TOWN OF ROME  
LIBRARY BOARD MEETING MINUTES  
LESTER PUBLIC LIBRARY  
1157 ROME CENTER DRIVE  
7:00 PM, THURSDAY, September 13, 2014

BOARD ATTENDEES: Jeanne Osgood, Elaine Momsen, Pam Hyland, Jerry Wiessinger and Jill Reese. Bill Lindroth and Keith Johnson were excused.

LIBRARY STAFF: Lore Ponshock

Meeting called to order by President Jeanne Osgood at 7:02 p.m.

CERTIFY POSTINGS: Agenda faxed on September 5 to Rome Town Hall at 9:59 a.m., US Bank at 10:00 a.m., Nekoosa-Port Edwards Bank at 10:01 a.m., Pritzl's Trading Post at 10:01 a.m., emailed to The Daily Tribune at 9:57 a.m. and posted at the Library at 10:02 a.m.

APPROVAL OF MINUTES: Wiessinger motioned to approve the minutes from the August meeting. Reese seconded the motion. Motion approved unanimously.

BILL APPROVAL: Momsen motioned to approve the bills from August 14, 18, 28 and September 3, 11. Reese seconded. Motion approved unanimously.

CORRESPONDENCE: Ponschock received an email from Lori Djumadi about "Autumn in Rome" events. The Wisconsin Library Association encourages listening sessions and candidate forum to promote library supporters.

REPORTS:

Foundation Report: Meeting tonight.

Friends of the Library Report: No report.

Town of Rome Report: Wiessinger reported there is a police department vacancy. Rome has been designated a "Bird City". Board is working on appointing a clerk and treasurer. A private recycling business is being considered to be located in Alpine Business Park.

Library Director's Report: In addition to a written report, Ponshock shared the mileage report paid with Amazon rewards. All Rome librarians are planning to attend WLA State convention using grant monies.

Wiessinger motioned to accept the reports and Momsen seconded the motion. Approval was unanimous.

BUDGET 2014: Wiessinger motioned to approved the budget through August. Momsen seconded the motion. Motion approved unanimously.

BUDGET 2015: Momsen motioned to add a Capital Improvement Line Item on the income side to match Expense Line Item for Capital Improvements. Reese seconded. Motion passed unanimously. The alarm will be coded as building maintenance.

GENERAL POLICY REVISIONS: Reese motioned to make changes as suggested to the General Policy. Momsen seconded. Motion passed unanimously.

1:1 INCOURAGE; Keith Johnson was not in attendance for update.

CAPITAL CAMPAIGN COMMITTEE UPDATE: The Mystery Dinner is set for September 25 at Lake Arrowhead. The annual fundraising mailing date is September 30 from 10:00 to 1:00 in the Board Room at the Town Hall. Volunteers are needed for stuffing the 4900 letters.

ADAMS COUNTY VISITOR GUIDE: Information of activities should be send via Terri Anderson to the Rome Tourism Bureau.

FORMING A BUILDING COMMITTEE: On hold. Wiessinger will contact General Engineering Corporation for ideas.

NEXT MEETING: The next monthly meeting will be October 8, 2014 at 5:15 p.m. Items for agenda-building committee, budget, closed session for personnel.

ADJOURNMENT: The meeting was adjourned at 8:20 p.m. Wiessinger, motion. Momsen second. Motion approved unanimously.

Respectfully submitted,

Pam Hyland  
Secretary