

TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
Woodland Lutheran Church
280 14th Ave, Town of Rome
8:30 AM, Wednesday, August 12, 2015

BOARD ATTENDEES: Jeanne Osgood, Jerry Wiessinger, Jill Reese, Bill Lindroth, and Barb Long.

LIBRARY STAFF: Lore Ponshock

FOUNDATION ATTENDEES: Jay Grode, MaryAnn Benkowski, Bobbie Foster, and guest – Lynn Greco.

Meeting called to order by President Jeanne Osgood at 8:35 a.m.

CERTIFY POSTINGS: Agenda faxed on August 5 to Rome Town Hall at 12:18 p.m., US Bank at 12:19 p.m., Nekoosa-Port Edwards Bank at 12:19 p.m., and Pritzl's Trading Post at 12:20 p.m.; posted on the Library webpage at 12:25 p.m. and posted at the Library at 12:20 p.m.

APPROVAL OF MINUTES: Motioned to approve the minutes from the July meeting and the special July 27th meeting made by Lindroth/Wiessinger. Motion approved unanimously.

BILL APPROVAL: Wiessinger/Lindroth motioned to approve the bills from July. Motion approved unanimously.

CORRESPONDENCE: The library was invited to participate in the NHS homecoming parade.

REPORTS:

Foundation Report: No report. They will be meeting soon.

Friends of the Library Report: No report.

Town of Rome Report: Wiessinger reported TIF meetings will begin tonight with a joint review at 4:00 PM and public hearing at 5:00 PM. Mowing operations have been delayed because new equipment has not yet been delivered. Rental options are being considered.

Library Director's Report: In addition to a written report, Ponshock shared the Amazon rewards used for library staff mileage. Also, of the almost 3400 materials withdrawn in July, 1500 had been donations.

Long/Wiessinger motioned to approve the reports. Motion approved unanimously.

ADVANCE PURCHASE PLAN: Lindroth/Wiessinger motioned to approve the TEI Landmark Audio advance purchase plan for 2016. Motion approved unanimously.

BUDGET 2015: Lindroth/Long motioned to approve the budget. Motion approved unanimously.

1:1 INCOURAGE Date: Nothing to report

BUILDING EXPANSION: Representatives from Altmann Construction attended to present a preliminary design/build outline. Their midrange estimate was at \$187/SF which would translate to 2000 to 2500 SF addition.

DISCUSSION WITH DEB HAEFFNER: SCLS building consultant Deb Haeffner discussed options for usable space and steps to proceed with expansion. Program statement rewrite is the first step. A sub-committee has already begun and will meet again on Friday, Aug. 14.

BUILDING COMMITTEE: A building committee is in process of assembling. Prospective members attended to listen and participate in expansion discussion.

FROLIC BRAT FRY AUG. 15: Reminder to volunteers.

NEXT MEETING: The next monthly meeting will be September 9, 2015 at 5:15 p.m. Items for agenda include: Program statement, Building committee, 1:1 Incourage date

ADJOURNMENT: The motion to adjourn at 10:35 a.m. by Long/Lindroth. Motion approved unanimously.

Respectfully submitted,

Jill Reese, Secretary