

TOWN OF ROME  
LIBRARY BOARD MEETING MINUTES  
LESTER PUBLIC LIBRARY  
1157 ROME CENTER DRIVE  
8:30 AM, Wednesday, October 14, 2015

BOARD ATTENDEES: Jeanne Osgood, Pam Hyland, Jerry Wiessinger, Jill Reese, and Bill Lindroth. Keith Johnson and Barb Long excused absent.

LIBRARY STAFF: Lore Ponshock

Meeting called to order by President Jeanne Osgood at 8:45 a.m.

CERTIFY POSTINGS: Agenda faxed on October 12 to Rome Town Hall at 2:57 p.m., US Bank at 2:57 p.m., Nekoosa-Port Edwards Bank at 2:58 p.m., and Pritzl's Trading Post at 2:59 p.m.; posted on the Library webpage at 3:02 p.m. and posted at the Library at 2:57 p.m.

APPROVAL OF MINUTES: Motioned to approve the minutes from the September meeting made by Wiessinger/Lindroth. Motion approved unanimously.

BILL APPROVAL: Wiessinger/Lindroth motioned to approve the bills from September. Motion approved unanimously.

CORRESPONDENCE: None.

REPORTS:

Foundation Report: Bobbie F. reported to Osgood that there was no updates at this time.

Friends of the Library Report: Next meeting Friday October 16 at 8:30 a.m. Meeting will include planning for Christmas social. Mystery dinner was very successful.

Town of Rome Report: Wiessinger reported town board is hard at work on next years budget. The new town attorney is Nick Flanagan. Jordan Becker is now doing website, events, social media, and tourism updates. Email event dates to her at [becker@romewi.com](mailto:becker@romewi.com). The town purchased a drone for \$3000 to be shared among departments for a wide range of uses. Discussions to remodel town hall, police, and fire station are ongoing.

Library Director's Report: In addition to a written report, Ponshock reported staff is working to full capacity on current projects and upgrades.

Lindroth/Hyland motioned to approve reports. Motion approved unanimously.

SNOW REMOVAL CONTRACT: The price will not increase from last year at \$650. Wiessinger/Lindroth motioned to renew existing contract with Webster services. Motion approved unanimously.

BUDGET 2015: Wiessinger/Lindroth motioned to approve the budget. Motion approved unanimously.

BUDGET 2016: Preliminary budget reviewed.

LETTER FROM FRIENDS/BOARD: Letter will be drafted by Osgood to be sent by friends to donor list. It will also be used as a press release sent to local papers and posted on library website.

PROGRAM STATEMENT UPDATE: Discussed adding a section to outline which areas of expansion will be prioritized.

BUILDING COMMITTEE REPORT: Building committee met Wednesday Oct. 7<sup>th</sup>. They will meet again Wednesday Oct 21<sup>st</sup> at 9 AM at NPESB to review RFP and changes to the program statement. Group will be working on list of potential architectural and design/build firms.

NEXT MEETING: The next monthly meeting will be Nov 11, 2015 at 8:00 a.m. Items for agenda include:

ADJOURNMENT: The motion to adjourn at 10:20 a.m. by Reese/ Wiessinger/. Motion approved unanimously.

Respectfully submitted,

Jill Reese, Secretary