

TOWN OF ROME
LIBRARY BOARD MEETING MINUTES
LESTER PUBLIC LIBRARY
1157 ROME CENTER DRIVE
8:30 AM, Friday, July 8, 2016

BOARD ATTENDEES: Jeanne Osgood, Jerry Wiessinger, Barb Long, Bill Lindroth, Pam Hyland, Kristin Daliege, and Jill Reese.

LIBRARY STAFF: Lore Ponshock

Meeting called to order by President Jeanne Osgood at 8:33 a.m.

CERTIFY POSTINGS: Agenda faxed on July 1st to Rome Town Hall at 2:26 p.m., Nekoosa-Port Edwards State Bank at 2:24 p.m., and Pritzl's Trading Post at 2:25 p.m.; posted on the Library webpage at 2:29 p.m. and posted at the Library at 2:36 p.m. Emailed to Tribune on July 5th at 11:21 a.m.

APPROVAL OF MINUTES: Motion to approve the minutes from the June 10th meeting made by Lindroth/Wiessinger. Motion approved unanimously.

BILL APPROVAL: Motion to approve the June bills made by Wiessinger/Lindroth. Motion approved unanimously.

BUILDING COMMITTEE REPORT: Motion made by Lindroth/Long to allow building committee to accept bids that they agree upon at their July 11th meeting, with the exception of painting, and paving. Also, some clarifications are needed on the electrical package. Motion approved unanimously.

DONOR WALL UPDATE: Follow up is needed with Jim Lucas to find out specification for size and number of characters allowed, also who is responsible for actually building it.

CORRESPONDENCE: \$50 donation was received at groundbreaking ceremony. Susan Gigstead's obituary requested donations to the library in lieu of flowers.

REPORTS:

Foundation Report: No report at this time.

Friends of the Library Report: Meeting will be held July 22nd and 8:30. Volunteers will be gathered for Camelot brat fry.

Town of Rome Report: John Frantz retired as fire chief. Tom Stojak is now acting fire chief. There is a push to get an ambulance based in Rome from Nekoosa. Bike trails are open in the business park. The sale of business park property for a mini-golf course was approved.

Library Director's Report: In addition to a written report Ponslock reported she will give a Renee a 1 year performance review on Monday and sees her as a huge asset to the library.

Motion to approve reports made by Long/Lindroth. Motion approved unanimously.

BUDGET 2016: Motion to approve the 2016 budget by Wiessinger/Long. Motion approved unanimously.

BUDGET 2017: Lindroth volunteered to help Ponslock with 2017 budget process. Utilities will have to be estimated based on new square footages. Cleaning services will be researched.

MEETING ROOM POLICY: No report at this time.

SUMMER LIBRARY PROGRAM: Final volunteers were gathered.

CAMELOT BRAT FRY: August 20th. We will have one more meeting to gather volunteers if needed.

NEXT MEETING: The next meeting set for Friday, August 12th, 2016 at 8:30 a.m. Items for agenda include: Closed session, Camelot brat fry, 2017 budget, summer library program,

ADJOURNMENT: The motion to adjourn at 9:33 a.m. by Long/Wiessinger. Motion approved unanimously.

Respectfully submitted,

Jill Reese, Secretary