



## LESTER PUBLIC LIBRARY OF ROME

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# Job Announcement Part Time Library Assistant

The Lester Public Library of Rome seeks a friendly individual for the position of part time library assistant. Duties of this position include assisting patrons in finding materials and using computers, fielding phone calls and questions, and working with other library staff to complete routine and special tasks. The ideal candidate is community focused, creative, detail oriented, loves reading, and is able to work independently. Candidates must have strong communication and technology skills.

This position is approximately 15-20 hours per week, which includes daytime, evening and Saturday hours. Starting wage is \$12.00 per hour. This position does not include benefits. Library experience is preferred but not required.

Interested applicants should submit a Town of Rome Application, cover letter and resume to Renee Daley, the director of Lester Public Library of Rome: [rdaley@romepubliclibrary.org](mailto:rdaley@romepubliclibrary.org). Please include at least two references. Applications accepted until position has been filled.

For a complete job description and Town of Rome application form, please visit <https://www.romepubliclibrary.org>.

Lester Public Library of Rome is committed to creating a diverse environment and is proud to be an equal opportunity employer.