

**Appendix C: Charges**

1. Photocopying and printer use are as follows:

Suggested donation for photocopies, scanning and printer copies

Photocopies and printer copies	\$ .10/page B&W; \$.25/page Color
Fax	\$1.00/page up to 5 pages \$ .50/ page thereafter

Scan to removable media and/or email \$ .25/page Color or B&W

2. Replacement of lost or damaged library materials
  - a. The replacement cost of the material plus a \$5.00 processing fee
  - b. The Library does not accept replacement items as substitutions for lost or damaged items in lieu of payment for the item.
3. Overdue Fines

Effective June 1, 2019, The Lester Public Library of Rome became a fine free library. However, fines may be applied to a patrons' account due to damaged or lost items, missing materials, or overdue items borrowed from other SCLS libraries.

The Appendix may be changed at the discretion of the Library Director and the Director will inform the Library Board of any changes.

Updated and Approved by the Library Board on 07/12/19